

**Town of New Boston
Selectmen's Meeting
October 30, 2000**

A regular meeting of the Board of Selectmen was called to order by Gordon Carlstrom at 7:05 PM.

PRESENT:	Gordon Carlstrom	Chairperson
	Mark Anderson	Selectman
	David Delorey	Selectman
	Burton Reynolds	Town Administrator

PUBLIC COMMENT: None

APPOINTMENT:
7:00 PM Irene Baudreau Town Clerk

Irene Baudreau was present to give the newer Selectmen an overview of her duties as Town Clerk. These responsibilities include dog licensing, automobile registration renewals and new registrations, boat registrations, automobile titles and transfers, marriage licenses, and recording of deaths. Other duties include issuing of transfer station stickers and monthly report to transfer station, dredge and fill applications, fire permits absentee ballots, and reporting to proper divisions and newspapers after elections. Banking is done on a daily basis and reports given to the accounting department and the treasurer. Telephone calls are received regarding a multitude of inquiries. The town clerk is also a notary public. As Tax Collector, Irene is responsible for printing and mailing tax bills, filling out requests from mortgage holders regarding taxes due, takes in property tax payments and makes deposits, and reports to the accounting department. Yield taxes, gravel taxes, and current use penalties are issued by the tax collector. Collections and over-payment refunds are a few of the tax collector's duties, along with processing and recording tax liens and monthly reports to the registry of deeds. The hours for the Town Clerk on Monday will be from 9am-7pm starting the first of next year.

MINUTES: Dave made a motion to accept the minutes of October 16, 2000 and October 23, 2000 with the necessary changes. Gordon seconded the motion.

Mark made a motion to enter a non-public session at 7:30 PM according to RSA 91-A: 3 Section II, Paragraph (a), to discuss the position of Fire Inspector. Dave seconded the motion. Members of the board were polled individually, all in favor. Present for this session were Dan McDonald, Fire Chief, and Leslie Nixon, Town Counsel.

The Board exited non-public session at 8:45 PM. Dave made a motion that the Board of Selectmen is in support of the Town Administrator's letter of October 5, 2000 to Chuck Kazmyrzack, addressing the non-attendance issues with the fire inspector. The letter states that if the non-attendance issues of the fire inspector were not resolved by the end

of October, 2000, this would result in termination of employment with the Town of New Boston. Mr. Kazmyrzack did not appeal that decision, therefore, his termination is effective as of October 31, 2000. Mark seconded the motion. Members of the board were polled individually, all were in favor.

OLD BUSINESS:

- 1) **Planning Issues** - the planning board met on October 24th to discuss an 11-lot sub-division on the south side of Clark Hill Road. This forty-acre parcel has adequate frontage for ten front lots and one back lot. Earliest construction would commence next year with one or two houses. The second issue of consideration was Kim Hogan's application for a home business for behavioral consulting. The site walk was on Saturday, October 28th. The board will be voting on this at next week's meeting. Dave's four months of attending the Planning Board meetings is over. Mark will take his place, with the exception of three weeks in November. Dave and Gordon will fill in for him.
- 2) **Cemeteries** - Trustees of the Cemeteries have taken a vote to allow the Town to take over care of the Cemeteries. There will be a warrant article on the ballot and the Town will be looking for three to five trustees.
- 3) **Revenues** - Burton provided the Selectmen with revenue reports from the various departments to review. Revenues will be up from current projections; a summary will be reviewed on December 1, 2000.
- 4) **Capital Budget** - Burton reviews the budgets with the department heads and gives them weekly reports. Details of the various budgets will also be reviewed on December 1, 2000 with the Selectmen.
- 5) **Salary Review Status** - Burton has begun the salary review process and passed out information for the Selectmen to review.

NEW BUSINESS:

- 1) **Tax Bills** - The tax bills will be late going out due to the incompatibility of the software programs for Tax Assessor and Tax Collector. There is an interface program available, but the data input is taking longer than expected. Dave suggested the process be started earlier next billing cycle in order to mail the bills on time.
- 2) **Culvert at Clark Hill and Cochran Hill Roads** - Mr. Merrill, the State Septic Inspector, met with Burton and Dave regarding the drainage problem at this site. Mr. Delorey's main concerns were the premature expiration of his septic system and the feasibility of a new septic system in the same location, if necessary. Mr. Merrill suggested directing the surface water down Cochran Hill Road, directing water away from the Delorey's septic system. The ditch-line on Cochran Hill Road needs to be re-established on the easterly side. The Highway department will be working on this during the next couple of weeks.

OTHER:

- 1) **Ed Lee** - The Town received a letter from Mr. Lee promising to pay the town \$8,000.00 by the end of November 2000.

- 2) **Site Walk** - There will be a site walk at 7:30am on Friday, November 3, 2000 near the entrance road to Friendly Beaver Campground to evaluate the potential source of winter sand for the highway department.
- 3) **Mill Street** - Burton has sent a letter to Mr. Morissey regarding the Conservation property on Mill Street with no response yet.

PUBLIC COMMENT:

Joe Nangle inquired about the purpose of the site walk on Old Coach Road and the status of the Morissey letter. The Board is trying to accomplish access to the Mill Street Conservation area and establish parking for two cars. Burton will send a copy of the letter to the Conservation Society.

Willard Dodge wanted to emphasize the importance of resolving the issues regarding Mr. Foistner's sub-division. The Planning board needs answers regarding legal action, should they become necessary. Burton will co-ordinate with the Planning Board and contact Attorney Drescher regarding this matter.

At this time, the public was dismissed.

Dave made a motion to enter a non-public session at 9:15 PM, according to RSA 93-A: 3 Section II, Paragraph (a), to discuss the annual evaluation of the Town Administrator. Mark seconded the motion. Members of the board were polled individually, all were in favor. The board exited non-public session at 10:24 PM.

Mark made a motion to adjourn the meeting at 10:25 PM. Dave seconded the motion. All members were in favor.

Cindy Romano